

TEACHING ASSISTANT UHIP ASSISTANCE APPLICATION FORM

By completing this form, eligible international student employees who are members of CUPE 4600 Unit 1 can receive a reimbursement for some of their University Health Insurance Plan (UHIP) costs. The reimbursement amount is set between \$330 and \$660, depending on the number of dependents, and will appear on your student account balance as a credit.

To receive your reimbursement, please complete the following:

1. Print a FULL screenshot of your student account showing the UHIP charge and attach the printout to this form;
2. Complete this form and send it, along with the printout described above, to:
AlyssaLaird@cunet.carleton.ca

Please fill in the below information:

Period for which you are requesting reimbursement:

September 2023 - August 2024

September 2024 - August 2025

Name:

Student Number:

Department:

Phone:

Email:

Marital Status: Married Single Other

Number of dependents:

Ages:

Reimbursement Amounts: The amount you will be reimbursed varies depending on your marital status and/or the number of dependents. The per term reimbursement rates are as follows:

- If your UHIP costs were \$756, you will be reimbursed \$330
- If your UHIP costs were \$504, you will be reimbursed \$220
- If your UHIP costs were \$252, you will be reimbursed \$110

Signature of Applicant

Date of Application