

Child Care Benefit – Carleton TA's CUPE 4600 (Unit 1)

- To be eligible for this benefit the child care claim form must be completed in full and signed.
- TA's are only eligible for child care in the term in which they worked as a TA.
- Reimbursement is only for the hours that were worked.
- Reimbursement is not provided to school age children unless it is a before or after school care program.
- Your plan reimburses \$3/hour for subsidized child care and \$6/hour for unsubsidized child care.
- This plan only reimburses children up to the age of 12.
- TA's are eligible for childcare per term.
- Reimbursement for child care is a taxable benefit

Here's how it works...

- Complete the child care claim form in full. We will require the child's information in full along with the date of birth to qualify for the benefit.
- Have your faculty supervisor or the Academic Relations Coordinator sign the child care form.
- Once the form is completed, attach your receipts and your Explanation of Benefits (EOB) from your primary carrier.
- You can mail the originals to us or you can scan and upload the forms to GSC Everywhere for processing.
- If you do not have an account, please register today at <https://gsceverywhere.ca/login>