



Intellectual Property Rights

FOR CONTRACT INSTRUCTORS

YOU OWN YOUR MATERIALS!

OWNERSHIP

You own all intellectual property (IP) rights with respect to original work produced for your assigned course(s).

TLS & ITS

Using or receiving support from Teaching and Learning Services or Information Technology Services does not grant Carleton joint IP rights.

REVOCATION

You may revoke Carleton's license to your IP with 6 months advance written notice to the Dean after the 5 year period.

*See Article 10.8

EXCEPTIONS

- Where there is a mutually agreed upon contract between the CI and the University or the University and a third party, which assigns the ownership rights of the IP to the University or the third party.
- Where the University has contributed assistance in the creation or development of the IP, whether by way of funds, resources, facilities and/or support, or technical personnel employed by the University beyond that which is normally provided for the performance of your job duties as a CI at the University. In such cases, the IP rights are jointly owned.
- Where you are using materials that were developed by someone else.

LICENSE FOR USE

- Carleton has a non-exclusive, royalty-free, non-transferable license without restrictions as to territory to use any work created in the course of your employment for non-commercial administrative purposes for a minimum of a 5-year period after your last date of employment.
- In the event of an unplanned absence, Carleton may use your materials for academic continuity of the course not to exceed the term the course is taught in.